Ref. No. :...........................

Date :.....08/04/24....

NOTICE

All students of 2022 & 2023 Admission Batch are hereby informed to create their ABC ID within 28th April 2025 and register/submit in the University of Calcutta Examination Portal. The process for registering/submitting in the University of Calcutta Examination Portal along with Guideline to create ABC ID is attached herewith.

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Principal
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Guideline for creation of ABC Id by the students and registering/submitting in the University of Calcutta Examination portal is a two step procedure these are :

A. Creation of ABC ID (by Students)

Students can choose from different ways to create ABC ID. Below, we explain each step on how to create your ABC ID:

a) Through ABC Portal:

1. **Step 1: Visit the Official ABC Portal i.e. www. abc.gov.in**

2. **Step 2: Access the My Account Section**
   Choose the "Student" option in the "My Account" section. Now, you will have the option to either "Sign in" with existing credentials or "Sign up" by entering your details.

3. **Step 3: Create Your ABC ID**
   After logging in or signing up, you'll be prompted to create your ABC ID. This involves entering specific academic information.

4. **Step 4: Enter Academic Details**
   Fill out the form with your academic details. This includes the type of identification you have (like a roll number or registration number) and the name of your institution.

5. **Step 5: Complete the Process**
   Submit the information and agree to any required consents. Once your ABC ID is ready, you will have the option to download it.

b)Through DigiLocker Portal:

- **Step 1: Visit the Official Website i.e. www. digitallocker.gov.in**
  Go to the DigiLocker website or download the app to start the process.

- **Step 2: Sign Up or Sign In**
  If you're a new user, click "Sign Up" and fill in the required fields to create an account. If you already have an account, simply click on "Sign In".

- **Step 3: Navigate to ABC**
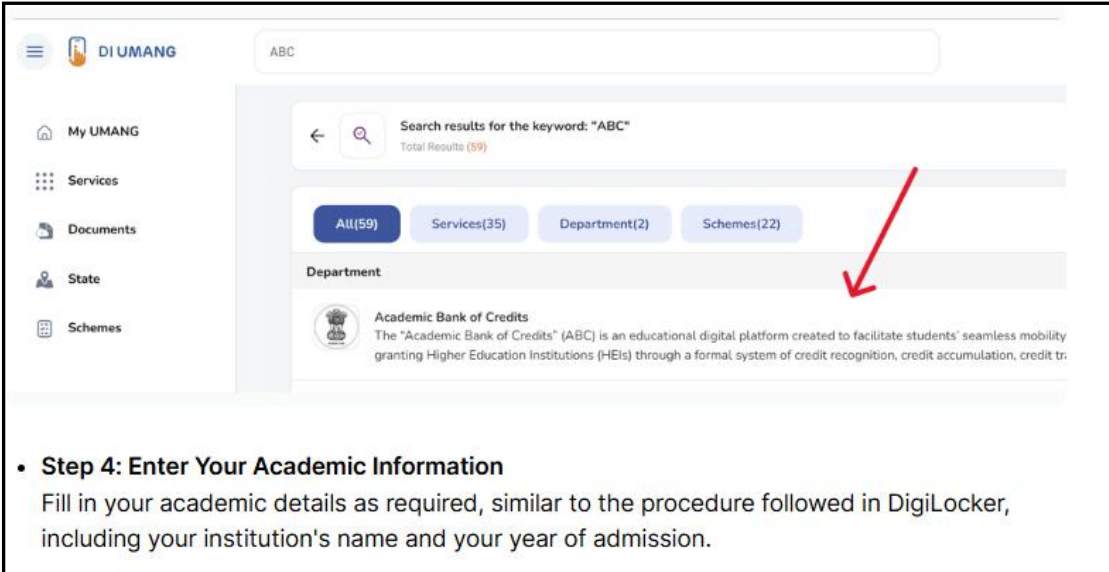 Once logged in, find and click on the "Join Now" button under the Academic Bank of Credits banner on the homepage.
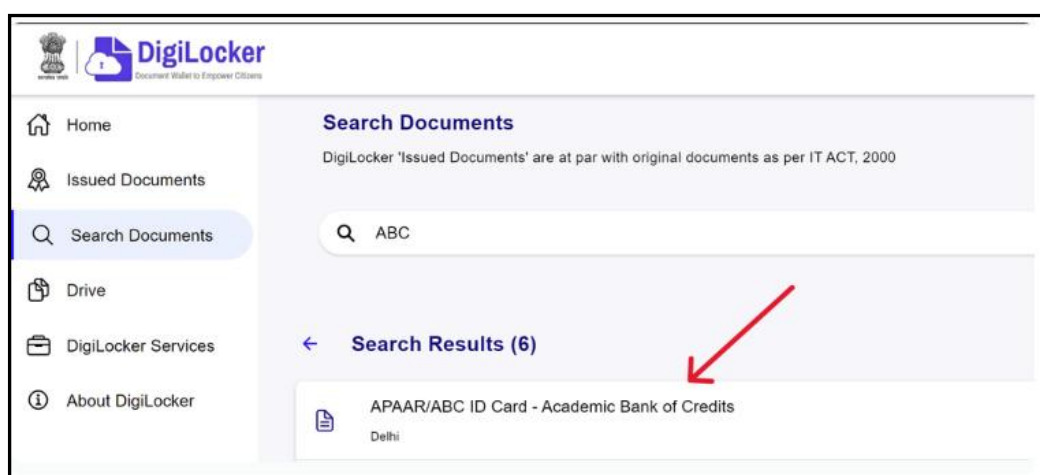
- **Step 4: Enter Your Details**
  Provide your personal and academic details, such as name, date of birth, admission year, and institution name.

- **Step 5: Generate Your ABC ID**

   Click "Get Document" to create your ID. Once it's ready, you can download the document as a PDF.

c)Through UMANG Portal:

- **Step 1: Visit the Official Website or App**

   Navigate to the UMANG website or download the UMANG app to initiate the process.

- **Step 2: Log In or Sign Up**

   If you are an existing user, log in with your credentials. New users should sign up by providing their mobile number and other necessary details.

- **Step 3: Access the ABC Section**

   Once logged in, locate and select the ABC (Academic Bank of Credits) section within the UMANG portal.

- **Step 4: Enter Your Academic Information**

   Fill in your academic details as required, similar to the procedure followed in DigiLocker, including your institution's name and your year of admission.

Download ABC ID Card

To download your ABC ID, first sign in to DigiLocker. Then, navigate to the 'Issued Documents' section. Here, you will find the download icon next to the ABC ID column. Click on this icon to download your ABC ID.
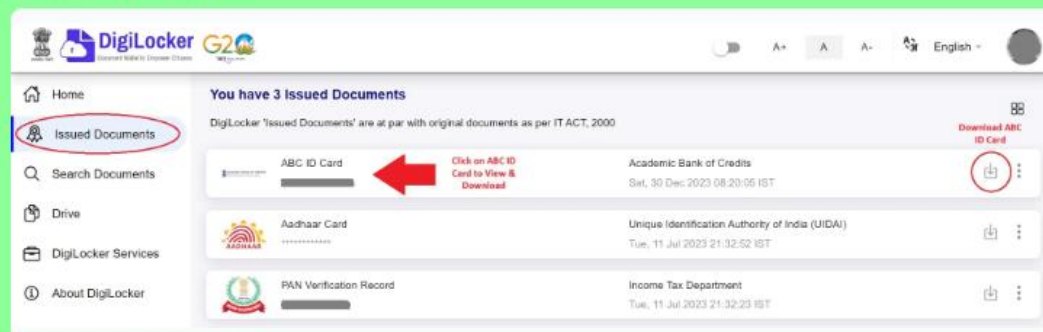

ABC ID Card Correction - Name, DOB, Gender

To update your ABC ID Card, log into your DigiLocker account and navigate to the 'Issued Document' section, where click on refresh your Aadhaar card details option. Following this, refresh your ABC ID Card within the same section. If the information does not update immediately, you may need to refresh again after 2–3 days, as the system might take time to process the changes.

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B. Registering/submitting of created ABC Id by students in the University of Calcutta portal (CBCS/CCF)

Step 2: After getting ABC ID the candidate should visit https://www.cuexamwindow.in/ChooseABCID.aspx web address to provide his/her ABC ID or scan the QR code.
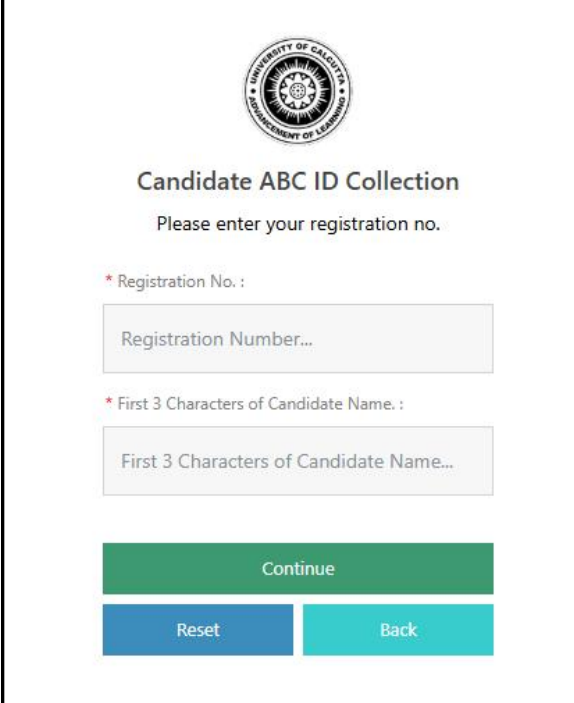
Step 3: Choose CCF or CBCS.
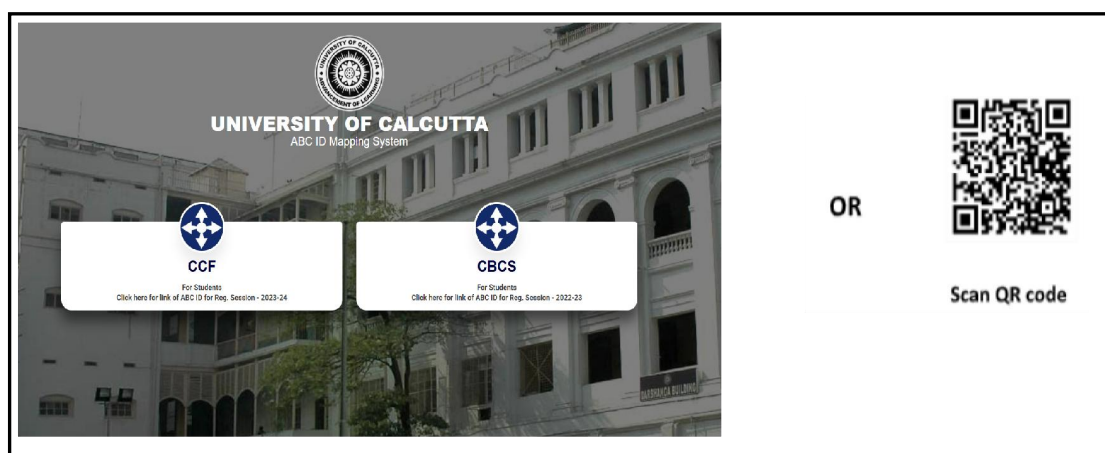
Step 4: Choose the Stream B.A/B.Sc. or B.Com.
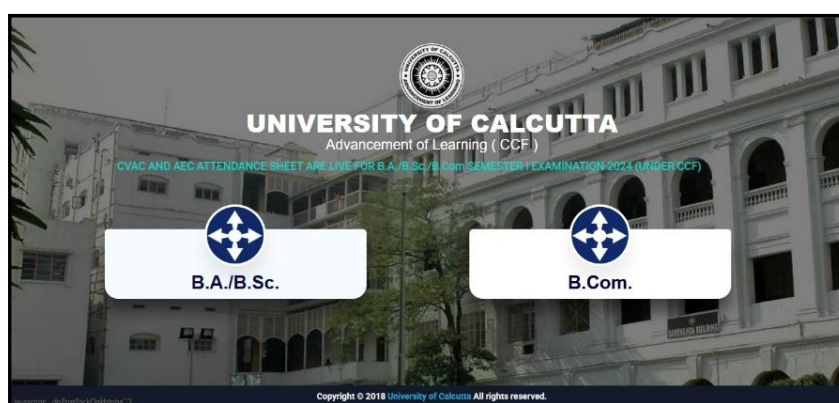
Step 5: Enter Registration Number and First three characters of Candidate Name. If both are valid then following screen will appear –

Step 6: Click on Continue button to show the ABC ID. Mapping screen as shown in the following-

Step 7: Enter ABC ID & confirm ABC ID and Aadhar Number (if blank in the form). Upload ABC ID Card in image format *(image must be in .jpg format and max. size 250 KB)*. Finally click on Submit button.

For Uploading ABC ID card

Step 8: After clicking submit button, system will show entered ABC ID and ask to proceed in a popup window. If "Yes" button is clicked then only entered information will be saved.

Step 9: Candidate may also print the form after submission the form by clicking "Print" button.

Step 10: Candidate must print and keep this form for future reference.