

**VICTORIA INSTITUTION (COLLEGE)**  
**78B A.P.C. ROAD, KOLKATA - 700009**

Action Taken Report of meeting held on 12/09/2023

| <b>Agenda with Number</b> | <b>Resolution</b>  | <b>Action Taken</b>  |
|---------------------------|--|--|
| 1. Preparation of SSR     | Criterion 1 : Dr. Debjani Das Ghosh ( Team lead )<br>Criterion 2 : Dr. Shinjinee Das Gupta ( Team lead )<br>Criterion 3 : Dr. Sulagna Pradhan ( Team lead )<br>Criterion 4 : Krishna Sarkar ( Team lead )<br>Criterion 5 : Dr. Chotelal Chauhan ( Team lead )<br>Criterion 6 : Dr. Paramita Roy Biswas ( Team lead )<br>Criterion 7 : Sananda Laha ( Team lead ) | The seven criteria as per SSR were divided among 7 teams (one per team). Seven team leads were given charge for the seven teams and they started preparing the SSR |
| 2. Miscellaneous          | Preparation of Lesson Plan   | The Departments started preparing their respective Lesson Plans, that will be uploaded in the website  |