

Formation of new IQAC.

20/02/2017

Dr. Pratibha Pal, Co-ordinator resigned ~~at~~
it was accepted by G. B. on 31st Jan 2017

Dr. Patrilekha Mukherjee joined as co-ordinator
on 1st Feb. ~~2017~~ 2017

Dr. Prabir Das, Ex - Joint DPI and Member
secretary of Higher Education Dept will be
approached by the Principal and requested
to be an external ~~etc~~ member of
IQAC of this college

The internal members of the IQAC will
include.

- 1) Dr. Nibedita Chakrabarti, Principal & Chairperson
- 2) Dr. Patrilekha Mukhopadhyay, Co-ordinator
- 3) Dr. Indrani Chakraborty
- 4) Dr. Aparna Pal
- 5) Dr. Farhat Ara Kakkanan
- 6) Dr. Tapasi Bandopadhyay
- 7) Dr. Parnasabari Bhattacharya
- 8) Dr. Gayatri Pal
- 9) Dr. Chitra Bhowmick
- 10) Dr. Sndip Kumar Sinha (Bursar)
- 11) ~~Ms. Chhotela~~
Dr. Chhotela, Chauhan
- 12) ~~Dr. Ashis Biswas~~
Smt. Ashis Das (Librarian)
- 13) Ms. Jhuma Banerjee (Alumni member)
- 14) Ms. Adden Roy (Student member)
- 15) Smt. Swapan Pal (Accountant)
- 16) Dr. Debjani Das Ghosh (Teacher member)

Members from Management: 1) Dr. Asit Adhikari

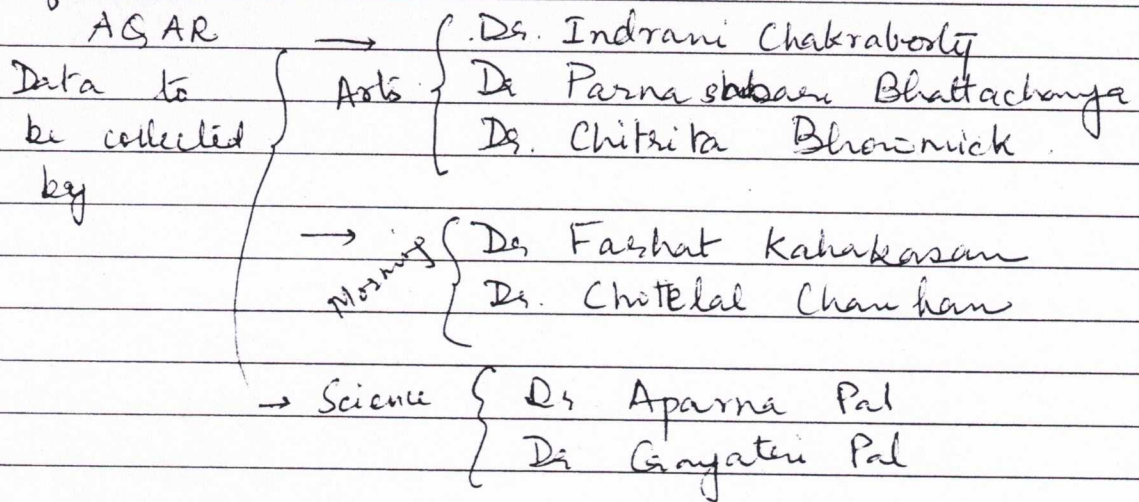
2) Dr. Indira Guha

Local Society Nominee

Smt. Soma Chowdhury

Activities of IQAC

1) Preparation and submission of AQAR for 2016-2017



2

Dr. Indrani Chakraborty proposed that a computer and printer should be procured for IQAC

~~The~~ IQAC requirements to be submitted to the Principal before the Finance Committee meeting.

2) Feedback to be taken by IQAC:

A. Assessment by students of 1st yr (Hons) ~~students~~ to be done after selection test.

Feedback by Science students (lab based) about the respective department.

Feedback by 3rd year students about the institution.

Feedback by 3rd year hostel students about the institution.

* The name of Dr. Debjani Dasgupta has been included incorporated in IQAC as suggested by Teachers' Council Meeting held on 22.02.2017.

3) Installation of new software; Library, Commerce
Journalism, Geography.
Proposal to be submitted to the Principal by the respective departments.

4) IQAC proposed that ~~the~~ ~~the~~ floor to increase space for classrooms, ^{for} ~~thus~~ efforts may be taken to assess whether classrooms can be built above the garage space within the college campus.

5) IQAC proposed to enquire about allotment of land by the govt. for developing a second campus.

6) Dr. Pratibha Mukherjee proposed that lesson plan, result of internal exam, result of C.U. Exams should be published in the college website.

7) IQAC suggested ~~that~~ to the academic sub committee that test exams should ~~be~~ may be taken in the university exam format.

8) Chottelal proposed that IQAC committee and meeting ^{activities} should be linked to the college website.

9) Vocational training for 3rd year students.

10) Principal → 184 days of direct teaching.

11) Seminar by IQAC on E-filing etc.

Thama Das. informed the members that no permanent teacher is in charge of the college NCC unit. It is essential to appoint a permanent full time teacher to the post otherwise the college NCC unit may be disrecognised.

Proposed that.

Teachers should try to complete the syllabus before the Test examinations of each year. In case syllabus is not complete by this time the matter should be reported to IQAC by the HOD of the departments.

U.G.

Remedial / Extra Class routine for Ist & IInd year student should be ~~done~~ made centrally after completion of test exams.

IQAC proposal for running coaching classes for vocational training of students.

i)
(ii)

Campus placement: collaboration with ~~the~~ Campus placement cell.

Aditi Roy, student member proposed the Education dept. should be started in the morning shift and also introduction of Psychology (Gen) course.

Post creation for Psychology and Journalism dept.

Organisation of Educational Fair

Environmental awareness → ① Plastic free zone.

②. Internal noise should be minimized

CAS

Collaborative research projects:

UAC Workshop on research project submission
Resource persons to be engaged from outside college.

College Journal: ISSN number
Arts & Commerce together

documents needed for Science

- i) Minimum 5 to 6 original articles.
- (ii) Peer reviewed editorial board

The latest college journal ~~stet~~ will be sent for ^{ISSN} approval.

Self appraisal report to be submitted by all teacher and at the end of each academic year, starting from session 2016-2017.

Signature of members present.

1. N Chakrabarti 20/02/17
2. Palatalaha Mukhopadhyay 20/2/17
3. Indrani Chandra Barty. 20/2/17
4. Aparna Pal 20/02/17
5. Napsi Bandyopadhyay 20/02/17
6. Parasubari Bhattacharyya 20/02/17
7. Farhat Ara Khan 20/02/17
8. Chitota Bhendnich 20/02/17
9. Gayatri Pal 20/02/17
10. Chhatra Chandra 20/02/17
11. Ashis Biswas 20/02/2017
12. Thuma Banerjee 20/02/2017
13. Adhuri Roy 20/02/2017

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- 2.
- 3.
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- 5.
- 6.