

IQAC meeting held on 14th July 2017

Orientation / Assembly for 1st year Hons and General Students will be held on 20th July at 11.30 am for Morning and 12.15 pm for day students. Dept. routines should be distributed on the same day in the respective departments.

Classes for 1st year Hons & Gen will start from 21st July. ^{Regular} Classes will be held on 21st, 22nd and 24th July.

BA/B.Sc. Part I exams will start from 25th July.

Classes will be adjusted depending on the no. of examinations on each day.

Choice of exam duties will not be entertained except for FID, sick leave emergency, R.C., Orientation etc.

Teachers of Sc. depts will invigilate when exam rooms are allotted in the Sc. bldg. and teacher of Arts depts will invigilate when on the days exam rooms are allotted in the Arts bldg.

New routine for the session 2017-2018, ~~has~~ has been approved by all the ~~ache~~ teachers.

There is no problem with the new routine in all the science depts.

If the number of classes of any junior teacher is less than 22, ~~to~~ this will be certified by the Principal for CAS.

Tutorials classes ~~are~~ are to be included in direct teaching, Tutorials → after class (as per rules).

Tutorials classes can be taken after the teachers classes. (but within college hours)

Remedial classes.

No. of guest lectures required

- 1) Zoology — 1 Guest. (9 classes)
- 2) Physics — 1 Full time
1 Guest (10 classes)
- 3) Botany — 1 guest (8 classes)
- 4) Maths . . — 1 guest
- 5) Pol. Science — 1 guest .
- 6) Journalism — 1 guest .
- 7) Gess (Morning) — 1 guest .
- 8) Commerce — 2 guest

40 classes × 9 teachers = 360 classes .

360 × 250 = Rs. 90,000 — per month .

IQAC co-ordinator informed the IQAC house that ~~the~~ 1st year (4) classes of Zoology and Chemistry department at 10.30 am have not be attoled to any teacher. Such a routine cannot be ~~upds~~ uploaded on the college website.

Principal asked ~~the~~ all the ~~d~~ teachers of these two depts to meet the IQAC member after 2.00pm.

Results to be upload on the website
3rd yr Hono of each dept.
Names of the students securing 1st class will also be uploaded.

IQAC notice board required to be fixed in the staff room.

Online feed back option to be given to students.

Health camp.

Principal opined that awareness programs for students ~~to~~ can be arranged ~~for~~ by the teachers themselves.

Teachers can get CAS benefits by arranging such awareness program

~~Can~~ NSS & NCC can be involved for these programme.

Anti ragging poster to be put up in the hostel.

Signature of members present

1) Anand Kumar 14/7/17

2) Patalilha Shankar 14/7/17

3) Anand Chandra 14/7/17

4) Anand Kumar 14/7/17

5) Anand Chandra 14/7/17

6) Farhat Aze Kalbeshan 14/7/17

7) Anand Kumar 14/7/17

8) Anand Kumar 14/7/17

9) Deljani Das (Ghorh) 14/7/17

10) Chintan Bhowmick 14/7/17

11) Gayatri Pal 14/7/17

12) Aparna Pal 14/07/17