

introduction of add-on course).

- Proposal for the introduction of online feedback by the students'

- Psychological Counselling of the students' required - one time in a month.

- Proposal for the regular check up of the students' by a doctor (in a week).

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• Proposal for joint workshop for new CAS (~~with~~ in collaboration with IQAC, Bannari Devi College).

- Collection of feedback for college by alumni.
- Teachers' feedback about the department proposed to be collected for the year 2016-17.
- Audit Report of IQAC, ^{fund} submitted.
- Report of Extension Activities to be submitted by all the departments.
- Extension Activities - ~~in~~ students' participation in Social Development Activities. (except NSS activities). Proposed ward no. - 38, 37, 27.
- FDP ~~one~~ organized by IQAC held on 20/09/2017.

Another FDP will be held on 27/02/18.

- Academic Journal: Problem with Title Verification.
Proposal is the publication of Academic Journal without ISSN and then go for ISSN.
- Updating the proposal of college activities for 2017-18.
 - green house gardens - not completed
 - Partial automation of library - done
 - add-on course - not completed.(Proper Proposal required) for the

Signature of Members Present: 12/02/2018

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2018

1. Sanku Bahl 12-02-18.
2. N. Chakrabarti
3. ~~_____~~ 12/2/18
4. A. K. Das
5. K. K. Das 12/2/18
6. P. K. Das 12/2/18
7. Pratibha Mukhopadhyay 12/2/18
8. Debjani Das (Ghosh) 12/2/18
9. A. K. Biswas 12/2/18
10. Tapasi Bandyopadhyay
11. Indrani Chakrabarti 12/2/18
12. Chintita Bhattacharya 12/2/18
13. Thuma Banerjee

- Submission of A & AR within 24.02.2018.
- Re-framing of master routine of the college. Previously two overlapping classes ^{exist} now there is one overlapping class ^{but} for some honours departments routine becomes scattered. Proposal is to make the routine more compact. Next year re-framing of the routine ~~is~~ will be required due to the introduction of CBCS.
- Total number of teachers joined during the last year - 10.
- For New CAS Regulation.
No mention of slack / full session.
Proposal for the introduction of the contact hours. (Work related to different activities assigned by the Principal).
Active participation of teachers are required.
- After college test, tutorial and special classes remedial classes allotted to the teachers - separate routine signed by the Principal. (Particular only during the slack season).
- Website moderation almost completed and will be introduced shortly.