

Phone : (033) 2436 - 0093
2436 - 0104
Fax : (033) 2436 - 0607
E-mail : ercicssr@vsnl.net
icssrerc@gmail.com
Website: www.ercicssr.org



भारतीय सामाजिक विज्ञान अनुसंधान परिषद
(मानव संसाधन विकास मंत्रालय)
पूर्वी क्षेत्रीय केन्द्र

INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH
(Ministry of Human Resource Development)
EASTERN REGIONAL CENTRE

1/R-1, Baishnabghata Patuli Township, Kolkata - 700 094

Ref.:ICSSR-ERC/2023-24/ 135

Date: 19.02.2024

Program ID: 5119/23-24/WOR

To

Dr. Devleena Majumdar
Assistant Professor of Economics
Victoria Institution (College)
78-B, Acharya Prafulla Chandra Road
Kolkata – 700 009

Dear Dr. Majumdar,

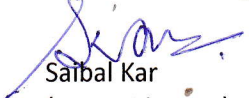
This has reference to your proposal for co-organising a three-day workshop on “Environmental Economics” by the Department of Economics, Victoria Institution (College), Kolkata and the Eastern Regional Centre of ICSSR (ICSSR-ERC) during March 20-22, 2022.

We are happy to inform you that initially an amount of Rs.1,75,000/- is sanctioned towards the above mentioned joint workshop in two installments, i.e.

- i) 1st installment 1,50,000/-
- ii) 2nd installment 25,000/-

We shall now require a formal request addressed to the Director, ICSSR-ERC in a letter head signed by you, in order to release the amount of Rs.1,50,000/- towards the first installment of the sanctioned amount **indicating name of the payee with bank details**. Disbursement of the final installment of funds shall be made on receipt of the workshop papers/ proceedings, audited statement of accounts and utilization certificate duly certified by the auditor (soft copies at info@ercicssr.org and hard copies by speed post or courier). It is to be noted that the financial grant from the ICSSR-ERC must be mentioned in subsequent flyers, notices, banners and workshop proceedings.

With best wishes,


Saibal Kar
(Hony. Director)
ICSSR-ERC



T. PAL & CO.

CHARTERED ACCOUNTANT

OFFICE:

3E, PICNIC GARDEN 3RD LANE

KOLKATA-700039

MOB: 9064216178

EMAIL: tanayicai@gmail.com

UTILIZATION CERTIFICATE

This is to certify that the Grant Sanctioned by Indian Council of Social Science Research (Ministry of Human Resource Development), Eastern Regional Centre, 1/R-1, Baishnabghata Patuli Township, Kolkata-700094 to Victoria Institution (Collage), 78B, Acharya Prafulla Chandra Road, Kolkata-700009 amounting to Rs.1,75,000/- (Rupees. One Lakh Seventy Thousand Only) for the purpose of **co-organising a three-day workshop on "Environmental Economics"** vide Memo No.ICSSR-ERC/2023-24/135, Program ID: 5119/23-24/RES dated.19/02/2024 in two instalment as follows:

- i) 1st Installment- Rs.1,50,000/-
- ii) 2nd Installment- Rs. 25,000/-

The 1st Installment amounting to Rs.1,50,000/- received on 29.02.2024 vide cheque No. 037615 And the 2nd installment will be received after submission of the stated documents mentioned by the sanctioning authority.

This is further certified that out of the aforesaid grant the Institution has incurred the total expenditure amounting to Rs.1,75,000/- (Rupees. One Lakh Seventy-Five Thousand Only) for the purpose for which it was sanctioned, the details of which are enclosed in annexed statement which this certificate.

Date : 24.04.2024
Place : Kolkata



For T. PAL & CO.
(Chartered Accountant)

FRN: 315072E

TK Pal

T K PAL

(Partner)

M.No.: 052189

UDIN: 24052189BKAVCR5061

Victoria Institution (College)

78-B, A. P. C. Road, Kolkata-700009

Grant Received from Indian Council of Social Science Research – Eastern Regional Centre

Reference Number-ICSSR-ERC/2023-24/135

Total details of expenses for co-organising three day workshop on Environmental Economics

Date	Purpose	Voucher Number	Name of the Payee	Amount
20.03.2024	Honorarium	1	Pranab Mukhopadhyay	3000
20.03.2024	Honorarium	3	Rajat Acharyya	3000
22.03.2024	Honorarium	4	Sangeeta Bansal	3000
22.03.2024	Honorarium	5	Kausik Gupta	3000
21.03.2024	Honorarium	7	Mausumi Kar	3000
21.03.2024	Honorarium	9	Aparna Sawney	3000
20.03.2024	Honorarium	10	L.Venkatachalam	3000
10.04.2024	Bank Statement (International Speaker)	20 (Statement page 16, Dated 10.04.2024)	Sugata Marjit	3000
22.03.2024	Photography	11	Komal Kejriwal	15000
20.03.2024	Water	12	Water	1125
20.03.2024	Local TA Bill	2	Pranab Mukhopadhyay	1900
21.03.2024	Local TA Bill	8	Mausumi Kar	1000
22.03.2024	Local TA Bill	6	Kausik Gupta	1000
For Three days	Lunch Bill	13	Appayan Caterer (Bill attached)	30,000
For Three days	Lunch Bill	14	Appayan Caterer (Bill attached)	32,755
For Three days	Mike rent	15	Raju Electric and Sound (Bill attached)	1900
For Three days	Car	17	Local car	10,000
For Three days	Tea	18	Bapi Pramanik	915
19.04.2024	Cleaning room number 10	19	Keshav Da	355
11.03.2024	Memento	Bill Number/order number	The Game Point	1000
15.03.2024	Workshop kit bag	137	Promode Commercial Service Center	4200
15.03.2024	Stationary	1171	Sasmal Surgical Scientific & Stationary	4153
12.03.2024, 15.03.2024, 18.03.2024	Printing	364	Diyan	5945
14.04.2024		403-9454727-9353957	Collar mike	1999
	Uttoriyo	354	Upohar	400
For Three days 22.03.2024	Decoration	758	Globe Nursery (Bill attached)	16000
14.04.2024	Hand mike	403-6016629-2852319		2599

Victoria Institution (College)

78-B, A. P. C. Road, Kolkata-700009

Grant Received from Indian Council of Social Science Research – Eastern Regional Centre
Reference Number-ICSSR-ERC/2023-24/135

Total details of expenses for co-organising three day workshop on Environmental Economics

			Institutional Overhead	14875
			Audit	3000
13.03.2024			Paper Bill	230
06.03.2024			Sample Printing	60
20.03.2024		403-38888984-325153	Pointer Bill	589
	Total expenses	1,75,000		

Amount Received from ICSSR	1,50,000
Total Expenses	1,75,000
Amount Claiming from ICSSR	25,000

Devleena Majumdar 22.4.24

Convenor
Devleena Majumdar
Assistant Professor of Economics
Victoria Institution (College)

[Signature]

Bursar
Victoria Institution (College)
VICTORIA INSTITUTION
(College)

[Signature] 22/04/24

Principal
Victoria Institution (College)

Principal
VICTORIA INSTITUTION
(College)



GFR 12 - A
 [(See Rule 238 (1))]

FORM OF UTILIZATION CERTIFICATE
 FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

UTILIZATION CERTIFICATE FOR THE YEAR..... 2023 in respect
 of recurring/non-recurring
 GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme..... First Environmental Economics workshop
2. Whether recurring or non-recurring grants..... Non-recurring
3. Grants position at the beginning of the Financial year
 - (i) Cash in Hand/Bank
 - (ii) Unadjusted advances
 - (iii) Total
4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
			MSR - ERC / 2023-24 / 144	29.2.2024	1,50,000	1,50,000	1,75,000	-25,000

Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-Salary	Grant-in-aid-creation of capital assets	Total
1,75,000			1,75,000

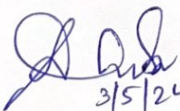
Details of grants position at the end of the year

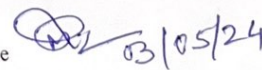
- (i) Cash in Hand/Bank
- (ii) Unadjusted Advances
- (iii) Total

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- I. The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- II. There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- III. To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- IV. The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- V. The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- VI. The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- VII. It has been ensured that the physical and financial performance under..... (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- VIII. The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- IX. Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure -II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:
Place:

Signature 
Name. DR. SUBHENDU CHANDRA
Chief Finance Officer
(Head of the Finance) -
Bursar
VICTORIA INSTITUTION
(College)
(Strike out inapplicable terms)

Signature 
Name..... Dr. Manjira Roy Kanjilal
Head of the Organisation
Principal
VICTORIA INSTITUTION
(College)